**Rotary Club of Duluth Grant Application**

Email Completed Application to club25@Duluth Rotary.org

|  |  |  |  |
| --- | --- | --- | --- |
| Date of application:  |  |  |  |

# Organization Information

|  |  |
| --- | --- |
|  |  |
| Name of organization | Legal name (if different) |
|  |  |
| Address  |  City, State, Zip |
|  |  |  |
| Phone | *Fax* |  Website |
|  |  |  |  |
| Name of top paid staff  | Title | Phone | E-mail |
|  |  |  |  |
| Name of contact person regarding this application  | Title | Phone | E-mail |
| Employer Identification Number |  |  |  |
| Is your organization an IRS 501(c)(3) not-for-profit?  |  | Yes |  | No |
| If no, is your organization a public agency/unit of government? |  | Yes |  | No |
| *▪If no*, please describe your organization: |
|  |
|  |

### Proposal Information

|  |
| --- |
| Please give a 2-3 sentence summary of request: |
| Population served: | Geographic area served: |

 Project dates: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fiscal year end: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

###  Budget

|  |  |
| --- | --- |
| Dollar amount requested\*:  | $ |
| Total project budget: | $ |
| Total annual organization budget: | $ |

\* *Generally, Rotary grants do not exceed $5,000.*

**Proposal Narrative**

***Attach A Separate DOCUMENT Responding To The Items Below***

***This Entire Section Should Be No Longer Than Two Pages***

I. Organization Information

Brief summary of organization mission and goals.

II. Purpose of Grant

###### Please address each point:

1. The opportunity, challenges, issues or needs and the community that your proposal addresses.
2. Overall goal(s) regarding the situation described above.
3. Objectives or ways in which you will meet the goal(s).
4. Specific activities for which you seek funding.
5. Who will carry out those activities?
6. Time frame in which this will take place.
7. Where the activity will take place.
8. How the proposed activities will benefit the community in which they will occur, being as clear as you can about the anticipated impact the project will have. Include the population and estimated number impacted.
9. Long-term funding strategies (if applicable) for sustaining this effort.
10. How funding could be leveraged from other sources.
11. If funded, how will the Rotary Club of Duluth be recognized for the contribution.

III. Evaluation

Please describe your criteria for success. What do you want to happen as a result of your activities? You may find it helpful to describe both immediate and long-term effects.